



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

Meeting to be held in St Margaret's Parish Centre, Horsforth

Monday, 8th December, 2014 at 1.30 pm

(An informal workshop on Social Isolation will take place between 10am and 12pm)

Councillors:

B Anderson
J L Carter
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;


B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





Agenda compiled by: Phil Garnett 0113 395 1632
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiselley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>INFORMAL WORKSHOP ON SOCIAL ISOLATION 10.00 AM - 12.00 PM</p> <p><u>FORMAL BUSINESS OF THE COMMUNITY COMMITTEE TO COMMENCE AT 1:30PM</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 13TH OCTOBER 2014</p> <p>To receive the minutes of the meeting held on 13th October 2014.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>WELLBEING FUND UPDATE REPORT</p> <p>This report provides members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.</p>	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>COMMUNITY COMMITTEE SUB GROUP'S UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader. This report updates the Community Committee on the work of five of the Community Committee sub groups.</p>	17 - 38
10			<p>EUROPEAN CAPITAL OF CULTURE BID</p> <p>REPORT TO FOLLOW</p>	
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>1:30pm Monday 26th January 3015, Greenacre Hall, Rawdon</p> <p>MAP OF THE DAY</p> <p>St Margaret's, Horsforth</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	39 - 40

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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 13TH OCTOBER, 2014

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Campbell,
J L Carter, D Collins, R Downes, G Latty,
P Latty, S Lay, C Townsley and
P Wadsworth

9 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

10 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

11 LATE ITEMS

There were no late items submitted to the agenda for consideration.

12 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

13 Apologies For Absence

Apologies for absence were received from Councillors B Flynn and B Cleasby.

14 Minutes - 14th July 2014

RESOLVED – The minutes of the meeting held on 14th July 2014 were approved as a correct record.

15 Matters Arising

Minute No. 6 Community Committee Appointments

Members were informed that the Aireborough Educational Charity, which was an outside body that the Committee appointed to, had been dissolved.

16 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

Council tenants residing at Rosemont Flats, Bramhope described their recent correspondence with the Council and their local MP about the proposed closure of Rosemont.

Members discussed the proposed closure and gave consideration as to how they could help the residents of Rosemont.

RESOLVED – The Committee resolved to;

- (a) Request that Members submit questions with regards to the proposed Rosemont closure to the Area Support Team by 17th October 2014; and
- (b) That a letter be submitted to Housing Leeds from the Chair of the Committee, requesting a response to the questions raised by no later than 10 working days upon receipt.

17 Wellbeing Fund Update Report

A motion was proposed and seconded to hear this item prior to the Domestic Violence workshop. Members voted in favour of bringing this item forward.

The report of the West North West Area Leader provided the Committee with an update on the budget position for the Wellbeing fund for 2014/15. It also highlighted the current position of the small grants and skips pots and provided an update on the Youth Activity Fund.

Members' attention was brought to available funds and these were described in the report on a ward basis. Approval was also sought for project applications that had been received since the last meeting.

RESOLVED – The Committee resolved:

- (a) That the current budget position for the revenue Wellbeing fund for 2014/15 be noted.
- (b) That the following be agreed with regards to the large grant applications received:

Project	Adel& Wharfedale	Guiseley & Rawdon	Horsforth	Otley& Yeadon	Decision
Christmas Pool-in-	in £1,200				APPROVED

Draft minutes to be approved at the meeting to be held on Monday, 8th December, 2014

Wharfedale					
Horsforth Festive Lights			£2,340		APPROVED
Yarnbury Pitch Improvements	£2,100	£1,260	£4,200	£1,260	APPROVED subject to discussion with all 3 Horsforth Members
Moving Forward Together	£10,000				APPROVED
Guiseley Theatre Refurbishment		£4,245			APPROVED

*A&W, G&R and O&Y ward members decided not to fund this project. Horsforth ward decided to approve £8,820 pending further discussion between Horsforth Members.

(c) That the following be agreed with regards to the Youth Activity Fund applications received:

Project	Amount	Decision
Skateboard Coaching Programme	£530	APPROVED
Skateboard Coaching Programme & Skate Jam	£1,595	APPROVED

(c) That the Wellbeing small grants and skips that had been approved since the last meeting be noted; and

(d) That the current budget position for the Capital Wellbeing Fund for 2014/15 be noted.

18 Domestic Violence Workshop

Councillor Anderson introduced the themed session of the Community Committee meeting on Domestic Violence.

A representative from Leeds Domestic Violence Team highlighted the key issues surrounding domestic violence and the work being done in Leeds to

combat it. Following this, Members and partners broke off into workshop sessions and then each group fed back on their discussions.

Councillor Anderson summarised the discussion and considered what Members and the Committee's advisory groups could do to help and support agencies tackling Domestic Violence.

In considering how best to manage themed meetings in the future a motion was proposed and seconded to hold themed meetings as part of the Committee's advisory groups and that the resulting discussions be summarised and reported back to the Community Committee. Members voted in favour of this by a majority. (For: Councillors Anderson, Carter, G Latty, Collins, Campbell and Lay. Against: Councillor Wadsworth. Abstained: Councillor P Latty)

RESOLVED – The Committee resolved:

- (a) That discussions be fed back to each of the Committee's advisory groups to ensure all groups can take issues identified forward; and
- (b) That future themed discussions form part of the Committee's advisory group meetings and that the discussions be summarised and reported back to the Community Committee. Chairs of the advisory groups to have full discretion on the theme, content, approach and timing of meetings.

(Councillor C Townsley left the meeting during discussion of this item at 2:15pm)

19 Facebook

The West North West Area Leader presented his report which provided an overview of Facebook and how and why Community Committees could use it as a communication tool to help engage with local residents.

Members discussed the use of Facebook for the Community Committee in detail and considered how and when it would be used. Examples were provided in the report of the type of activity underway in other Community Committees. It was confirmed to Members that the Facebook page would be developed, monitored and reviewed by Area Support staff in common with the Facebook Pages of the three other Community Committees in the WNW and in line with Facebook guidelines being developed centrally

A recorded vote was requested by Members to determine whether a Facebook page should be created for the Community Committee. The vote was carried in favour of creating a Facebook page. (For: Councillors Lay,

Downes, Campbell, P Latty, G Latty, Collins and Wadsworth. Against:
Councillors Anderson and Carter)

RESOLVED – The Committee resolved:

- (a) To create a Facebook page and use it to promote the work of the Community Committee and activities in the area; and
- (b) That the Policy Sub Group receives regular reports on the use of the Community Committee Facebook page in line with guidelines.

(Councillor Downes arrived during the discussion of this item at 3:40pm)

(Councillor Downes arrived during the discussion of this item at 3:40pm)

20 Any Other Business

Members were asked to consider giving thought to holding the meetings at a later time during the day.

21 Date and Time of Next Meeting

The next meeting of the Community Committee will take place at 1:30pm on 8th December 2014 at St Margaret's Parish Centre, Horsforth.

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Report of Shaid Mahmood, West North West Area Leader

Report to Outer North West Community Committee

Report author Gerry Burnham 0113 336 7870

Date: 8th December 2014

Wellbeing Fund Update Report

For Decision / To note

Purpose of report

1. This report provides members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund.

Main Issues

2. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
3. Currently the Outer North West Community Committee operate a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent area committee meeting for noting.
4. In 2014/15, the Outer North West Community Committee received a sum of **£140,672** of Wellbeing revenue. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£35,168 per ward).
5. After deducting any existing commitments and taking account of the 2013/14 carry forward position, the Community Committee has **£56,435** of funding available for allocation.

Wellbeing Budget Statement 2014/15 and Quarterly Monitoring

6. The latest Wellbeing Budget Statement for 2014/15 is included as Appendix 1 to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
7. Table 1 below includes details per ward of the total revenue available for allocation in 2014/15 including any carry-forward from previous years, the total amount committed this financial year and the allocation currently available.

Table 1 – Revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Total available for allocation in 2014/15	£61,289	£33,045	£38,803	£34,162
Total amounts committed in 2014/15 financial year	£43,298	£29,863	£25,260	£12,443
Allocation currently available	£17,991	£3,182	£13,543	£21,719

Details of new projects for consideration

8. SIDS Guiseley & Rawdon
Delivery Organisation: Highways and Transport
Amount requested: £3,182

Funding is requested to provide a SID (Speed Indicator Devices) for use in the Guiseley & Rawdon area.

9. Pool Village Memorial Hall Development
Delivery Organisation: Pool Village Memorial Hall
Amount requested: £10,000

Funding is requested to convert the existing area occupied by the stage into a space that will include a ground floor meeting room, two storage rooms and a first floor social room.

10. Burras Lane Zebra Crossing
Delivery Organisation: Highways and Transport
Amount requested: £4,665

Funding is requested to contribute to the construction of a zebra crossing facility on Burras Lane, Otley, to the East of Saville Court and at the existing informal crossing point to the pedestrian entrance to Waitrose.

Youth Activity Funding

13. The budget for the Outer North West Youth Activity Fund for 2014/15 is £57,350 which includes the new allocation of £56,470 and an underspend from 2013/14.

The community committee has £3,553 of Youth Activity Funding still available for allocation. Members of the Children's Services & Family Health sub group have recommended 2 projects for funding, subject to approval at community committee.

14. Aireborough Performing Arts
Delivery Organisation: Aireborough Cluster
Amount requested: £2,000

Funding is requested to run the Aireborough Performing Arts Festival which is made up of three performances by children and young people at Yeadon Town Hall over three nights. This will be a celebration of music, dance and arts.

15. Let's Cook Programme
Delivery Organisation: Mighty Chefs
Amount requested: £1,206

Funding is requested to run a six week interactive cookery programme for children and young people aged 8-17 years. The programme encourages the development of key cooking skills, and delivers healthy messages in line with current government guidelines.

Wellbeing Budget – Small Grants & Skips

16. Table 2 below provides details of the small grants which have been approved this financial year. There is £8,817 still available for allocation for small grants.

Table 2: Small Grant Approvals (01/07/2014 – 30/09/2014)

Project Name	Ward	Amount Requested	Amount Approved
Hall Floor Refurbishment, Guiseley Methodist Church	Guiseley & Rawdon	£1,000	£1,000
PA System Hire – Remembrance Day	Guiseley & Rawdon	£91.20	£91.20
Green Lane Cricket Club	Guiseley & Rawdon	£1,000	£1,000
Tarnfield Bowling Club	Otley & Yeadon	£600	£600
Summer Bands in the Park	Otley & Yeadon	£600	£600

17. Table 3 below details the skips approved since the last meeting. There is £2,569 still available for skip hire in 2014/15 budget.

Table 3: Skip Approvals (30/09/2014 – 31/11/2014)

Location	Ward	Number of skips	Amount approved
Guiseley Allotments	Guiseley & Rawdon	1	£130

Wellbeing Budget – Capital Receipts Programme

18. Table 4 below provides details of the amount of capital available to spend in 2014/15 per ward.

Table 4 Capital

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£2,521	£2,521	£2,521	£5,021

19. In 2012, the Area Committee approved an interest free capital loan of £5,000 to Yeadon Cricket Club, repayable over 4 years. To date £2,500 has been repaid and this amount is reflected in table 4. The third instalment is due in February 2015.

3 Corporate Considerations

a. Consultation and Engagement

20. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Community Plan process and the commissioning round began with a communication to all Community Committee contacts.

b. Equality and Diversity / Cohesion and Integration

21. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

22. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan

- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d Resources and value for money

23. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

e. Legal Implications, Access to Information and Call In

24. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

25. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

4 Conclusions

26. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2014-15

5 Recommendations

27. The Outer North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2014/15 (Table 1 and Appendix 1).
 - Consider the large grant applications detailed at sections 8 to 10 which have been received since the last Community Committee.
 - Note the small grants and skips that have been approved since the last meeting (Table 2 and 3).
 - Note the current budget position for the Capital Wellbeing Fund for 2014/15 (Table 4).

6 Background documents¹

Report author: Gerry Burnham
Tel: 0113 3367870

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OUTER NORTH WEST AREA COMMITTEE

2014-15 Wellbeing Statement

Appendix 1
27 November 2014

1.0 Revenue

1.1 Revenue Budget Calculation

existing commitments.

2014/15 ONW Revenue Budget	ONW Area Committee	A&W	G&R	H	O&Y
Balance Brought Forward from 13/14	£219,639	£22,258	-£2,656	£3,102	-£2,369
ONW Revenue Allocation for 2014/15	£140,672	£35,168	£35,168	£35,168	£35,168
Refund from project underspend		£3,863	£533	£533	£1,363
Total	£360,311	£61,289	£33,045	£38,803	£34,162
Schemes Approved from 2013-14 budget to be paid in 2014-15	£198,217	£32,663	£38,699	£63,028	£44,818
Projects approved in 14/1/5	£110,864	£43,298	£29,863	£25,260	£12,443
Total Commitments	£309,081	£75,961	£68,562	£88,288	£57,261
Remaining to Allocate (Wellbeing)	£56,435	£17,991	£3,182	£13,543	£21,719
Remaining to Allocate (Youth Activities)	£3,547	-	-	-	-

1.2 Revenue Project Statement

reflect any potential underspend.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon			
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	
ONW/14/Sgrants	Small Grants	WNW Area Support	£20,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000
ONW/14/Skips	Skips	WNW Area Support	£4,000	£1,000	£1,000	£1,000		£1,000	£1,000		£1,000	£1,000	£1,000	£1,000	£1,000
ONW/14/01/R	Nether Yeadon Conservation Area Appraisal	Sustainable Development Unit LCC	£5,000	£0	£0	£5,000	£0	£5,000	£0	£0	£0	£0	£0	£0	£0
ONW/14/02/R	Rebranding of area to Pool Riverside	Pool in Wharfedale Recreation Ground Management Committee	£6,000	£6,000	£622	£5,378	£0	£0	£0	£0	£0	£0	£0	£2,487	-£2,487
ONW/14/03/R	Additional Litter Bins in Adel & Wharfedale	WNW Locality Team	£3,690	£3,690	£3,690	£0		£0	£0	£0	£0	£0	£0	£0	£0
ONW/14/04/R	Otley Summer of Play	Otley Clusters	£2,398	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,398	£0	£2,398
ONW/14/05/R	Summer of Play	Aireborough Extended Services	£6,508	£0	£0	£6,508	£0	£6,508	£0	£0	£0	£0	£0	£0	£0
ONW/14/06/R	Horsforth PCSO's	Horsforth Town Council	£8,100	£0	£0	£0	£1,158	-£1,158	£8,100	£0	£8,100	£0	£0	£0	£0
ONW/14/07/R	AWMA All Weather Sports Pitch	Adel War Memorial	£10,000	£10,000	£10,000	£0	£2,500	-£2,500	£0	£0	£0	£0	£0	£0	£0
ONW/14/08/R	Kelcliffe Lane	Friends of Parkinson's Park	£4,000	£0	£0	£4,000	£0	£4,000	£0	£0	£0	£0	£0	£0	£0
ONW/14/09/R	Guiseley & Rawdon festive Lights	Leeds Lights	£4,110	£0	£0	£4,110	£0	£4,110	£0	£0	£0	£0	£0	£0	£0
ONW/14/10/R	Yeadon Festive Lights	Leeds Lights	£4,045	£0	£0	£0	£0	£0	£0	£0	£0	£4,045	£0	£4,045	
ONW/14/11/R	A Pitch for Everyone	Yarnbury Rugby Club	£8,820	£0	£0	£0	£0	£0	£8,820	£0	£8,820	£0	£0	£0	£0
ONW/14/12/R	Sports & Active Lifestyles	Active Lifestyle Sports Service LCC	£6,408	£6,408	£6,408	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/14/13/R	Christmas in Pool in Wharfedale	Pool in Wharfedale Parish Council	£1,200	£1,200	£1,200	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/14/14/R	Horsforth Festive Lights	Horsforth Parish Council	£2,340	£0	£0	£0	£0	£0	£2,340	£0	£2,340	£0	£0	£0	£0
ONW/14/15/R	Moving Forward Together	Bramhope Methodist Church	£10,000	£10,000	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/14/16/R	Guiseley Theatre Refurbishment	Guiseley Theatre	£4,245	£0	£0	£4,245	£0	£4,245	£0	£0	£0	£0	£0	£0	£0
	Total		£110,864	£43,298	£622	£42,676	£29,863	£3,658	£26,205	£25,260	£0	£25,260	£12,443	£2,487	£9,956

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon			
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	
ONW/12/30/R	Aireborough Summer Activities (2013/14)	Aireborough Summer Activities Association	£5,265	£1,316	£1,316	£0	£1,316	£1,316	£0	£1,316	£1,316	£0	£1,316	£1,316	£0
ONW/12/33/R	Off-Road Bikes (2013/14)	West Yorkshire Police	£2,683	£671	£671	£0	£671	£671	£0	£671	£671	£0	£670	£670	£0
ONW/12/35/R	Guiseley Cold Calling Zone	Guiseley Neighbourhood Watch Association	£3,000	£0	£0	£0	£3,000	£604	£2,396						
ONW/13/YAF	Youth Activity Fund (2013/14)	Youth Activity Fund	£19,011												
ONW/13/04/R	CASAC 2013	CASAC	£16,325	£4,081	£788	£3,294	£4,081	£788	£3,294	£4,081	£788	£3,294	£4,081	£788	£3,294

ONW/13/12/R	Site-based gardeners	Parks & Countryside	£24,007	£0	£0	£0	£13,626	£13,626				£10,381		£10,381	
ONW/13/13/R	Quad Bikes	Parks & Countryside	£9,000	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0
ONW/13/15/R	Acoustic Treatment St Margarets	St Margarets Parish church	£3,000	£0	£0	£0	£0	£0	£0	£3,000	£3,000	£0	£0	£0	£0
ONW/13/16/R	Bramhope Tree Planting	Bramhope & Carlton Parish Council	£4,500	£4,500	£0	£4,500	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/17/R	Broadgate Parking Bays	Housing Leeds, Horsforth	£12,000	£0	£0	£0	£0	£0	£0	£12,000	£12,000	£0	£0	£0	£0
ONW/13/18/R	Arthington Church Clock	0	£2,000	£2,000	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/19/R	Off Road Bikes (2014/15)	West Yorkshire Police	£1,136	£284	£0	£284	£284	£0	£284	£284	£0	£284	£284	£0	£284
ONW/13/20/R	No Cold Calling Zones (A&W)	Adel Association	£2,000	£2,000	£1,377	£623	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/21/R	Cookridge Village Hall Roof Resurface	Cookridge Village Association	£9,000	£9,000		£9,000	£0	£0	£0	£0	£0	£0	£0	£9,000	£-9,000
ONW/13/22/R	Scotland Lane Road Safety Scheme	Highways & Transportation	£30,000	£0	£0	£0	£0	£0	£0	£30,000	£0	£30,000	£0	£0	£0
ONW/13/23/R	Coppice Woods 20 mph Zone	Hihways & Transport	£2,100	£0	£0	£0	£2,100	£0	£2,100	£0	£0	£0	£0	£0	£0
ONW/13/24/R	Broadgate Nursery	Broadgate Primary School	£2,050				£0	£2,050	£-2,050						
ONW/13/25/R	Healthy Lifestyles for Older People	OPAL	£1,920	£1,920	£0	£1,920	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/26/R	Aireborough Activities Scheme (2014/15)	ASAS	£19,900	£2,700	£0	£2,700	£6,575	£0	£6,575	£4,050	£0	£4,050	£6,575	£0	£6,575
ONW/13/27/R	Otley CCTV	Leeds Watch LCC	£11,863	£0	£0	£0	£0	£0	£0	£0	£0	£0	£11,863	£0	£11,863
ONW/13/28/R	Yeadon CCTV	Leeds Watch LCC	£6,442	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,442	£0	£6,442
ONW/13/29/R	Horsforth Farmers Market	0	£3,200	£0	£0	£0	£1,000	£0	£1,000	£0	£0	£0	£0	£0	£0
ONW/13/30/R	Rawdon Cricket Club	0	£1,000	£0	£0	£0	£0	£0	£0	£3,000	£2,700	£500	£0	£0	£0
ONW/13/23/S	A&W Grit Refills	AST	£500	£500	£0	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/19/S	Guiseley & Rawdon grit bins	AST on behalf of AC	£1,000	£0	£0	£0	£1,000	£0	£1,000	£0	£0	£0	£0	£1,000	£-1,000
	Total		£192,902	£31,223	£8,402	£22,821	£35,903	£7,679	£28,225	£60,652	£22,725	£38,128	£43,862	£15,024	£28,839

1.4 Youth Activity Fund

to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
ONWYAF/14/01	Aireborough Play Days	Aireborough Ext Services	G&R	£ 3,256.00
ONWYAF/14/02	Oddball Theatre	Aireborough Ext Services	G&R	£ 4,095.00
ONWYAF/14/03	Aireborough Sports Days	Leisure Services	G&R	£ 1,446.00
ONWYAF/14/04	Aireborough Sk8	Sk8 Safe UK	G&R	£ - £ 1,390.00
ONWYAF/14/05	Groove Generation	Tranmere PS	G&R	£ 1,800.00
ONWYAF/14/06	Horsforth Boiler Room	Horsforth Cluster	H	£ 2,950.00
ONWYAF/14/07	Horsforth Inters	Horsforth Cluster	H	£ 6,218.00
ONWYAF/14/08	Lets Get Baking	Horsforth Cluster	H	£ 865.00
ONWYAF/14/09	Lets Get Creative	Horsforth Cluster	H	£ 865.00
ONWYAF/14/10	Revisit	Horsforth Cluster	H	£ 1,037.00
ONWYAF/14/11	Acting Up	The Big Hoo Ha	O & Y	£ 3,789.00
ONWYAF/14/12	Autumn Lanterns	Otley Courthouse	O & Y	£ 1,746.00
ONWYAF/14/13	Otley Play Days	Aireborough Ext Services	O & Y	£ 2,000.00
ONWYAF/14/14	Otley Sk8 Ambassadors	Sk8 Safe UK	O & Y	£ - £ 1,472.00
ONWYAF/14/15	Poetry Workshops	Headingley Litfest	A & W	£ 900.00
ONWYAF/14/16	Friday Night Project	Leeds YMCA	A & W	£ 2,489.00
ONWYAF/14/17	Mini Breezes	Breeze	A & W	£ 14,000.00
ONWYAF/14/18	Sk8 Safe Ralph Thoresby	Sk8 Safe UK	A & W	£ 530.00
ONWYAF/14/19	Sk8 Safe Horsforth Hall Park	Sk8 Safe UK	H	£ 1,595.00

Total £ 32,325.00 £ 21,478
Budget for Year £ 57,350.00
Available to Allocate £ 3,547.00

2 Capital

The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. At its meeting on 17th July 2013,

Project Name	Organisation	Ward	Earmarked	Amount Paid
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		Total	£	-	£	-

Budget for Year £ 10,086.00
Available to Allocate £ 10,086.00

2.1 Yeadon Cricket Club

In September 2011, the Area Committee approved a £5,000 revenue payment and a £5,000 loan to Yeadon Cricket Club from the Otley & Yeadon ward. Yeadon Cricket

		O&Y	Remaining
Yeadon Cricket Club	Amount loaned	£5,000	
February 2013	1st Repayment paid	£1,250	£3,750
February 2014	2nd Installment due	£1,250	£2,500
February 2015	3rd Installment due		
February 2016	4th Installment due		

3 Small Grants

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 small grants pot to the 13/14 small grants pot and these

	Project Name	Lead Organisation	A&W	G&R	H	O&Y	Paid
ONW14/01/S	Otley Carnival 2014	Otley Carnival Committee	£0	£0	£0	£500	£500
ONW14/02/S	Bands in the Park	Leeds International Season	£0	£0	£0	£600	£600
ONW14/03/S	Shelters at Tarnfield Bowling Club	Tarnfield Bowling Club	£0	£0	£0	£571	£571
ONW14/04/S	Refurbishment of Heritage signpost	Pool in Wharfedale Parish Council	£1,000	£0	£0	£0	£0
ONW14/05/S	Guisley Clock	Area Support Team	£0	£120	£0	£0	£120
ONW14/06/S	Childrens Gala & Christmas Lantern Parade	Friends of Parkinson's Park	£0	£1,000	£0	£0	£1,000
ONW14/07/S	PA System	Yeadon Town Hall Users Group	£0	£0	£0	£500	£500
ONW14/08/S	Wild Flower Area	Parks & Countryside	£572	£0	£0	£0	£572
ONW14/09/S	Adel Tree Replanting	Parks & Countryside	£560	£0	£0	£0	£0
ONW14/10/S	Guisley War Memorial - Rose Planting	Parks & Countryside	£0	£1,000	£0	£0	£1,000
ONW13/26/S	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
ONW14/11/S	Irish Day	Irish Arts Foundation	£0	£0	£0	£100	£0
ONW14/12/S	Coppice Wood 20mph Zone	LCC Highways & Transportation	£0	£0	£0	£388	£0
ONW14/13/S	Bramhope No Calling Zone	Bramhope & Carlton Parish	£720	£0	£0	£0	£0
ONW14/14/S	Hall Floor Refurbishment	Guisley Methodist Church	£0	£1,000	£0	£0	£0
ONW14/15/S	Tarnfield Bowling Club Shelters	Tarnfield Bowling Club	£0	£0	£0	£600	£0
ONW14/16/S	Cricket Net Restringing	Green Lane Cricket Club	£0	£1,000	£0	£0	£0
ONW14/17/S	PA System Hire	G&R Remembrance Day	£0	£91	£0	£0	£0
Total			£2,132	£1,880	£0	£2,171	
Carry forward from 13/14			£0	£1,836	£0	£0	
14/15 budget			£5,000	£5,000	£5,000	£5,000	
Available to Allocate			£2,868	£4,956	£5,000	£2,829	

4 Skips

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 skips pot to the 13/14 skips pot and these figures are reflected

	Skips	Delivery Date	A&W	G&R	H	O&Y	Paid
Skip/1	Otley Carnival site	20 June 2014	£0	£0	£0	£450	£450
Skip/2	Otley Older People/Ings Lane allotment	10-17 April 2014	£0	£0	£0	£150	£150
Skip/3	Kirk Lane Allotments LS19 7HD (G&R)	25-28 April 2014	£0	£151	£0	£0	£130
Skip/4	Arthington Village Cleanup Apr 14	04-04 April 2014	£150	£0	£0	£0	£150
Skip/5	Holtedale Place LS16 7RH	04-06 June 2014	£260	£0	£0	£0	£260
Skip/6	St Wilfred's Church LS21 1LP	08 -11 Sep 2014	£140	£0	£0	£0	£0
Skip/7	Guisley Allotments	10 - 13 Oct 2014	£0	£130	£0	£0	£0
Total			£550	£281	£0	£600	£1,140
Carry forward from 13/14			£0	£0	£0	£0	
14/15 budget			£1,000	£1,000	£1,000	£1,000	
Available to Allocate			£450	£719	£1,000	£400	

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Report of: Shaid Mahmood, West North West Area Leader

Report to: Outer North West Community Committee

Report author: Gerry Burnham / Rachel Marshall (3367870)

Date: 8th December 2014

To note

Community Committee Sub Group's Update Report

Purpose of report

This report updates the Community Committee on the work of five of the Community Committee sub groups.

Main issues

1. The Community Committee currently has six sub groups looking at service provision within the functions of Environment & Community Safety, Employment, Learning and the Local Economy, Children's Services and Family Health, Adult Social Care, Health and Well-being, Highways and Transportation as well as a Policy Group.

2. Environment & Community Safety

Following the Domestic Violence workshop hosted by the Outer North West Community Committee on the 13th October, the Environment & Community Safety sub group met to consider feedback from the event and explore ways in which the Community Committee can help support the work of services and partners and raise awareness of domestic violence in the local area.

3. As a result of the workshop a number of actions have already taken place including:
 - Behind Closed Doors are to provide domestic violence awareness training to Housing Leeds staff.
 - Barnardo's Safer Families has submitted a small grant application requesting funding to hold a Christmas party for 80 local children who have witnessed abuse and a breakdown in family dynamics.

4. Feedback from the workshop highlighted that domestic violence and abuse is an issue in the outer north west area and can affect individuals from any background or socio-demographic. The sub group agreed that there is a definite need to raise awareness of this issue and agreed the following actions:
 - Explore potential projects and funding to support both victims and perpetrators of domestic violence.
 - Explore funding opportunities for publicity material such as posters, drinks mats etc.
 - The WNW Community Safety Co-ordinator is to provide a 'problem profile' for the area, which will enable Members to prioritise the main issues in their specific ward.
 - Feedback from the workshop is to be referred to the Employment, Learning and the Local Economy sub group, to consider the effect domestic violence has on businesses and how they can raise awareness of this issue.
 - Feedback from the workshop is to be referred to the Children's Services and Family Health sub group to consider how Clusters Managers can work with local schools to identify and support children who have witnessed or been a victim of abuse.
 - Contact details for domestic violence support groups are to be posted on Facebook.
 - To consider publishing articles on domestic violence in local newsletters.
 - A report is to be brought to a future meeting to update the community committee on the progress of these actions.

5. Employment, Learning and the Local Economy

6. The Employment, Learning and Local Economy sub group met for the first time on 13th December. Terms of reference were discussed and members agreed which areas of work they wanted to prioritise.

7. Information on employment statistics i.e. distance travelled to work, number of NEETS, type of employers and empty shops in the outer north west was presented by Graham Ponton, Economic Development Officer. More detailed information was requested by members which Graham is to produce.

8. Amrit Choda from the Ahead Partnership was present to talk about her work in the outer west which has been funded with £10,000 of Wellbeing money from the Outer West Community Committee. Amrit described a number of projects that have been undertaken in the area including:

- A business broker to provide a signposting service linking SMEs in the West Outer Area to a network of partners across the public and private sectors that could help them succeed and grow.
- Peer learning groups known as 'Board Room Local' (BRL) were set up. These were small facilitated sessions whereby owners and managers of SME's shared their experiences and discussed their businesses' issues to learn from each other.
- Specialist business workshops and other events on topics of interest to SMEs, such as accessing finance, sales and marketing, use of social media, protecting your brand and managing people.

9. Children's Services and Family Health

10. The Children's Services and Family Health sub group last met on 20th November. The main focus of the meeting was to plan for the 'Engaging with children and young people' Community Committee workshop which is to take place at the end of January. Dates and a venue are currently under discussion.

11. A discussion also took place on targeted youth work sessions following a report from Kevin Donnelly, Team Leader. It was flagged that a large percentage of the young people being worked with in the outer north west do not come from the LSOAs where there are likely to be more problems and it was discussed as to whether members felt that this was an issue or not.

12. Two applications for Youth Activity Fund were discussed, with all members recommending them for approval at the next Community Committee meeting. These are included in the Wellbeing Report.

13. The terms of reference for the sub group were approved.

14. Adult Social Care, Health and Well-being

The Adult Social Care, Health & Well-being sub group last met on the 15th September. The main focus of the meeting was to plan for the Social Isolation workshop which is the next community committee theme. The workshop is to take place on the 8th December and feedback from the workshop will be considered by the sub group before being referred back to the community committee.

15. Highways and Transportation

16. The Highways & Transportation Sub Group met for the first time on the 24th October 2014. Members agreed to discuss items of concern in the area, for consideration for a future work plan for the sub group.
17. It was recognised that the airport link road is a major development in the Outer North West and will feature as a key area of work for consideration by the group.
18. Members commented on a number of concerns in relation to the requirement for improved transport links to the airport, including;
- The need for better links from the Horsforth roundabout to the proposed link road.
 - The need to now consider what potential rail link options there could be.
 - The impact of future car parking requirements of the airport.
 - The need to ensure that the road link be integrated with any proposed rail link and the potential for a Parkway option.
 - Ensure that any discussions held are broadened out to include discussion with Leeds City Region, the West Yorkshire Combined Authority and neighbouring authorities.
19. Members agreed to the draft terms of reference for the sub group.

20. Policy

The next meeting of the Policy sub group has been arranged for 17th December 2014.

Conclusion

21. This report provides Members with an update on recent sub group activity undertaken by the Area Support Team.

Recommendations

22. Outer North West Community Committee is requested to note the contents of the report and comment on any aspects of the matters raised.

Corporate considerations

23. None applicable.

Background information

Sub Group minutes

Outer North West Health and Well-being Sub Group

10th June 2014, 10.00am

Horsforth Library Meeting Room

AGENDA

Item	Present	Actions
	<p>Cllr G Latty (Chair) - G&R Cllr P Wadsworth - G&R Cllr S Lay - O&Y Officers: Becky Barwick – Head of Strategic Development Nhs Leeds West CCG Brian Firth – Global First Aid Society Dave Jones – Community Defibrillator Officer Yorkshire Ambulance Service G Burnham - WNW Area Support Team</p>	
1.	Apologies	
	Cllr Anderson, Cllr Cleasby and Phil Corrigan.	
2.0	Minutes and Matters Arising	
2.1	The minutes were approved as a correct record of the meeting.	
2.2	From 2.13 GB provided an update from Leeds Lets Get Active (LLGA) and statistical information was distributed (to be circulated with the minutes). LLGA did not feel that adding targeted sessions would be the right way forward however following discussions LLGA had with Ian Waller (Sport Operations Manager) he is keen to attend a sub group meeting to understand better what is required. The sub group agreed to invite Ian Waller to a future meeting.	GB
3.0	Defibrillators	
	Dave Jones (DJ) the Community Defibrillator Officer for this area and Brian Firth (BF) from Global First Aid Society presented information to the sub group on this item.	

3.1	Brian Firth (BF) explained that he had launched a fund to raise money to purchase and site 5 defibrillators around the area. The response had been disappointing from both businesses and the public. BF approached Cllr Wadsworth regarding possible well-being funding and with agreement from the Health & Well-being Sub Group Chair, was invited to attend the next Health & Well-being Sub Group.	
3.2	Unfortunately the meeting they were due to attend in April had to be rescheduled due to it being on the same day as Cllr Fox's funeral. In the meantime Yorkshire Ambulance Service has made funding available for upto 12 defibrillators to be placed in the outer north west area as part of the Community Public Access Defibrillator 100 Project.	
3.3	Community Public Access Defibrillator 100 Project (Cpad 100)	
	The Cpad 100 is a partnership between Yorkshire Ambulance Service (YAS) and 100 communities in Yorkshire. These communities have been identified as having a large number of cardiac arrests and patients who would benefit from early life-saving interventions.	
3.4	YAS will; <ul style="list-style-type: none"> • take responsibility for the defibrillator and the cabinet. • pay for the purchase of the defibrillator, consumables and cabinet • provide training for the community if required. • ensure that should a patient require the equipment the caller is made aware of the location. 	
3.5	In return the local community are asked to: <ul style="list-style-type: none"> • identify and fit the unit at the agreed location • provide a low wattage 240v power supply to keep the unit from freezing • check the unit on a periodic basis. 	
3.6	The location for the cabinet needs to be easily accessible to the public and simple to describe by a 999 call taker to someone calling the Ambulance Service.	
3.7	A discussion ensued on possible sites which included; Yeadon - Clothiers Public House and Murgatroyds Otley – Prince Henry's, Chevin Cycles and Junction Public House Guiseley – Guiseley Methodist Church and Morrison's	
3.8	Members also suggested Aireborough Leisure Centre and Libraries at Guiseley, Horsforth and Yeadon. GB to follow up the libraries suggestion.	GB
3.9	As there was no representation from Adel & Wharfedale or Horsforth wards GB agreed to contact Members of these two wards to ask for suggestions of where defibrillators could be sited.	GB
3.10	Cllr Latty thanked BF and DJ for their attendance and informative presentation and confirmed that GB would be in touch with Member suggestions for possible sites.	

4.0	Better Care Fund Impact on Outer North West	
4.1	<p>Becky Barwick Head of Strategic Development, NHS Leeds West Clinical Commissioning Group (CCG) attended in place of Phil Corrigan who sent her apologies. The following update was given:</p> <ul style="list-style-type: none"> • Phil Corrigan Chief Officer CCG is working with Sandie Keene Director of Adult Social Services on an effective transition and discharge scheme. • The Better Care Fund is a national initiative to pool Health and Social Care budgets. Leeds has £55m however this is not new money. • The budget will be managed through the Health & Well-being Board. £36m has already been commissioned leaving £19m for new schemes. • £5m has been earmarked for community beds as it is recognised that more beds are needed in Leeds. There will be a much great focus on admission avoidance in Leeds. 	
4.2	<p>Cllr Lay argued that the empty ward at Wharfedale Hospital should be re-opened, stating that there is a defined population in outer north west with defined GP surgeries. There should be GP led surgeries. Wharfedale should be used for patients who are not acutely ill and also as a step down after hospital discharge rather than patients taking up an acute bed.</p>	
4.3	<p>The sub group supported the following views: Local residents do not want to be admitted to St James's Hospital; there are access issues St James's being 12 miles and 2 bus rides away; it is better for patient's well-being to be nearer to home.</p> <p>The sub Group requested that the message taken back to the CCG is that they strongly support the re-opening of the ward at Wharfedale Hospital for community beds.</p>	
4.4	<p>BB advised that the CCG support local provision, there is a strong will to provide local services but cannot guarantee it will be at Wharfedale Hospital.</p> <p>The city is being looked at as a whole. A Service spec will be written over the next few months but it will not specify a location.</p>	
4.5	<p>Cllr Latty thanked BB for her attendance on behalf of the sub group and welcomed further updates as and when available.</p>	
5.0	Date and Time of next meeting	
5.1	To be confirmed.	

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Outer North West Health and Well-being Sub Group

8th October 2014, 10.00am

Civic Hall

Item	Present	Actions
	Cllr B Anderson (Chair) – A&W Cllr G Latty - G&R Cllr D Collins – Horsforth Cllr C Campbell – O&Y Officers: Jason Singh – Environmental Action Locality Manager Alison Gilliland – Environmental Action Team Wyn Davies – Housing Leeds Guy Smithson – Parks & Countryside Richard Holdsworth – Highways & Transportation G Burnham - WNW Area Support Team	
1.	Apologies	
1.1	No apologies received.	
2.0	Minutes of previous meeting	
2.1	The minutes of the previous meeting were approved.	
3.0	Matters arising	
3.1	From 5.1 Environmental issues: <ul style="list-style-type: none"> • CCTV cameras – one of the cameras placed on Ilkley Road has been stolen, a replacement has been ordered. • Yeadon Town Street – AG to check if litter around the bins has been cleared and advise Cllr Campbell. • Scotland Lane – laybys have not yet been cleared as this will involve closing the road due to H&S issues. AG to follow up and respond to Cllr Collins within 7 working days. 	AG AG AG

	<ul style="list-style-type: none"> • Outside the bookies on Town Street Horforth and Yeadon High Street is covered in tab ends – enforcement action needed. 	AG
3.2	<p>From 5.1 Housing Leeds issues:</p> <ul style="list-style-type: none"> • Neighbourhood Walks – WD to check if Parks & Countryside staff can be included as Cllr Anderson felt Jenny Atkinson attending the Holtdale walkabout had proved very beneficial. • Leaving cards at properties– AG and WD working on this, may possibly draft an informal letter. 	WD
3.3	<p>From 5.1 Waste Management issues:</p> <ul style="list-style-type: none"> • Brown bin collections – DH confirmed these will cease 29th November, there are no plans for further collections until early March 2015. • Alternate weekly collections (AWC) phase 4 Ben Grabham is leading on this. • Brown bin routes are being looked at. • DH to provide Cllr Collins with fortnightly collection dates. • Household Waste vouchers – DH to resend Cllr Collins contact details. • Communal green bins talks continuing awaiting decisions from Housing Leeds. 	DH DH
4.0	Draft Terms of Reference	
4.1	The sub group approved the draft terms of reference.	
5.0	Highways	
5.1	<u>Roadside seating</u> – RH informed the meeting that there is no policy on roadside seating. Highways have inherited a lot of the seating over the years and are currently carrying out an inventory. If a bench is found to be beyond repair then it will be removed, there is no budget to replace roadside seating. New benches will be licensed to include details of maintenance responsibility.	
5.2	<p>Members made the following comments:</p> <ul style="list-style-type: none"> • Cllr Campbell – Highways have been trying to compile a list for 2 years. Accepted principle however the council have put the seats in it is not acceptable to deny ownership because it may have been another department who originally put the seats in. • Cllr Latty asked that councillors are advised when a bench is removed. • Concerns were raised that there is no policy on roadside seating and members requested that GB draft a letter to Gary Bartlett on behalf of the sub group expressing their views. 	GB

5.4	<u>Grassed verges</u> – AG confirmed that she is writing a paper on the rationale behind parking on verges which she will share with the sub group once complete.	AG
5.5	<u>Gullies</u> – RH advised that there are not many reported collapsed gullies in the outer north west area. JS to check that referrals are getting through to Highways and firm-up the process. A discussion ensued on resources and what the committee can do to improve gully cleansing in the outer north west. JS informed the meeting that changes had been made to the gully cleansing operation which should hopefully see improvements. Five tankers are in operation which will be managed from a single point, this should result in a better understanding of where need is greatest and help with prioritisation. The sub group agreed to allow the new service to be implemented before considering further action.	JS
6.0	Environmental Services Update	
6.1	AG reported on the requests for service from 8 th July to 6 th October – details to be circulated with the minutes.	GB
6.2	Cllr Anderson requested that members are notified when a sweeping block is missed and informed of when it will be cleansed again.	
6.3	JS talked through a report on how improvements to the Environmental Action Service Locality Team will be delivered locally. The report describes how the service will continue to be delivered as normal this year whilst the changes are made. This includes the continuation of the current ONW Service Level Agreement (SLA). Full report to be circulated with the minutes.	GB
6.4	Following discussions with members it was agreed that one of the zonal teams will cover Adel & Wharfedale and Otley and the other team will cover Guiseley & Rawdon and Yeadon.	JS/AG
6.6	JS also advised that: <ul style="list-style-type: none"> • All cleansing and enforcement will be undertaken by the Locality Team. Leaf clearing will not be out sourced this year. Bulky waste collection will also be delivered through the locality teams. • A new SLA will be brought to the sub group early in the next municipal year. • Caretakers are now part of the zonal teams there are no longer caretakers dedicated to Housing Leeds stock. 	
6.5	Kirkstall Household Waste Site is to open a shop – DH to obtain further details on this and report back to the sub group.	DH

7.0	Housing Leeds	
7.1	Wyn Davies updated the meeting on Housing Leeds restructure. New contact details to be circulated with the minutes.	GB
7.2	Wyn is moving to the Inner South area. Cllr Anderson thanked Wyn for all the hard work he has undertaken in the local area which has resulted in real improvements.	
8.0	Parks & Countryside	
8.1	GS advise the meeting that the winter maintenance programme has started. Grass cutting ceased on the 3 rd October.	
9.0	Date and Time of next meeting	
9.1	Community Safety issues – 11 th November 3.00pm Civic Hall Environmental issues 3 rd December 10.00am Henshaw	

Outer North West Environment & Community Safety Sub Group

11th November 2014, 3.00 pm

Civic Hall

Item	Present	Actions
	<p>Cllr B Anderson (Chair) – A&W</p> <p>Officers: Gill Hunter – Community Safety Co-ordinator Inspector Richard Coldwell – Neighbourhood Policing Team Angela Mawdsley – Anti-social Behaviour Team Rosalind Morley – Domestic Violence Team Mick Parker – Housing Leeds Gerry Burnham - WNW Area Support Team</p>	
1.	Apologies	
1.1	Cllr G Latty, Cllr P Wadsworth and Cllr C Campbell.	
2.0	Community Committee DV Workshop Feedback and Next Steps	
2.1	<p>GB circulated a paper providing feedback from the Domestic Violence Community Committee Workshop which was held on the 13th October.</p> <p>Action: GB to send the paper out with the minutes..</p>	GB
2.2	<p>Following the workshop a number of actions have already taken place:</p> <ul style="list-style-type: none"> Housing Leeds has made contact with Behind Closed Doors (BCD) to arrange for BCDs to provide domestic violence awareness training to Housing Leeds staff. The ASBT are to receive training on dealing with Domestic Violence. Once staff have received training AM to draft a simple process for dealing with domestic violence cases and share this with Housing Leeds. 	AM
2.2	A discussion took place on what the issues are and what can be done to address these:	
2.3	<p><u>How do we share information better</u> This led to questions on where the 3 hubs are going to be located in the</p>	

	city. Action: Cllr A suggested that officers work to identify a location in ONW.	GH/Insp C
2.4	<p>Feedback from the workshop highlighted that domestic violence and abuse is an issue in the outer north west area and can affect individuals from any background or socio-demographic. The sub group agreed that there is a definite need to raise awareness of this issue and agreed the following actions:</p> <ul style="list-style-type: none"> • Explore potential projects and funding to support both victims and perpetrators of domestic violence. • Explore funding opportunities for publicity material such as posters, drinks mats etc. • The WNW Community Safety Co-ordinator is to provide a ‘problem profile’ for the area, which will enable Members to prioritise the main issues in their specific ward. • Feedback from the workshop to be referred to the Employment, Learning and the Local Economy sub group, to consider the effect domestic violence has on businesses and how they can raise awareness of this issue. • Feedback from the workshop to be referred to the Children’s Services and Family Health sub group to consider how Clusters Managers can work with local schools to identify and support children who have witnessed or been a victim of abuse. • Contact details for domestic violence support groups to be posted on Facebook. • To consider articles on domestic violence being published in local newsletters. • A report to be brought to a future meeting to update the community committee on the progress of these actions. 	<p>GH/GB</p> <p>GH/GB InspC</p> <p>GH</p> <p>GB</p> <p>GB</p> <p>GH/GB</p> <p>GH/GB</p> <p>GH/GB</p>
2.5	<p>A discussion took place around schools. Cllr Anderson informed the meeting that Cllr P Latty is visiting all schools in the outer north west area and suggested she may be able to talk to schools about domestic violence and establish what initiatives they have in place to tackle this important issue.</p> <p>Action: GB to speak to Cllr Latty.</p>	GB
2.10	<p>Cllr Anderson requested that a brief paper is taken to the December Community Committee meeting to advise Members of what actions have been agreed. A full update report will then be taken to the March meeting to report on the progress of those actions.</p>	GB

3.0	Anti-Social Behaviour Team (ASBT) Update	
3.1	Angela Mawdsley gave an update on the work of the ASBT and circulated a paper providing details of the number of cases the ASBT has dealt with from April – September this year and also the number of active cases as at 10 th November broken down to ward level. Action: GB to circulate with the minute	GB
4.0	Neighbourhood Policing Team Update	
4.1	Inspector Coldwell provided an update from the Neighbourhood Policing Team. There are no major incidents to report and overall crime is down by 266 incidents compared to the same period last year which equates to a 10% reduction.	
4.2	Darker nights are always a problem and there were a couple of incidents last week relating to thefts from sheds and also commercial burglaries in Guiseley.	
4.3	Theft from vehicles was discussed. Inspt Coldwell circulated a pack which has proved successful in tackling this problem. The packs raise driver's awareness of this crime and provide useful tips on how to prevent thieves from breaking into vehicles. The packs cost £1.00 each. It was agreed that Inspt Coldwell will provide GB with stats to support a well-being application. GB to email other sub group members to ask if they would support a small grant application to purchase vehicle packs and also number plate screws. Action: Inspt Coldwell to provide GB with stats to support an application for theft from vehicle packs and number plate screws. Action:GB to email all sub group members to ask if they would support a small grant application. Action:Mick Parker to look into a Housing Advisory Panel bid.	Inspt C GB MP
5.0	Target Hardening Funding	
5.1	GH advised the meeting that CASAC wound up their business in October 2014. The Community Committee had approved a well-being grant for CASAC to target harden properties in the outer north west area. £9,425 remains unspent. GB and GH to look into whether any other organisation could apply for funding to provide a target hardening service in the outer north west area.	GB/GH
6.0	Any Other Business	
6.1	Cllr Anderson advised that the Neighbourhood Watch Schemes were struggling to find suitable places to meet in the Adel & Wharfedale area and asked if anyone knew of any suitable free venues to let him know.	All
6.2	No Cold Calling Zones and Good Neighbour Schemes were also discussed. It was agreed that Inspt Coldwell will arrange for Good Neighbour packs to be brought to the social isolation event on the 8 th December.	Inspt C /GB
7.0	Date and Time of next meeting	

7.1	Environmental issues 3 rd December 10.00am Henshaw Community Safety issues – January date and time to be confirmed.	

17th October 2014 Meeting
9.30 am Otley Police Station

Present

Cllr P Latty (Chair), Cllr D Collins, Cllr P Wadsworth, Simon Toyne (ST) - Aireborough Cluster Manager, Katherine Robertshaw (KR) - Events Activities Coordinator, Inspector Richard Coldwell (RC), Emily Robinson (ER), Rachel Marshall (RM) Area Support Team, Claire Simms (CS) Area Support Team

Apologies:

Tessa Freer (TF) – Horsforth TSL & Cluster Manager, Amanda Bradley (AB) – ESNW TSL & Cluster Manager, Cllr S Lay, Cllr B Flynn, Ian Jones (IJ) – Youth Officer

Key Issues discussed:

1. Introductions and Apologies

Cllr Latty welcomed everyone to the meeting and introductions were made.

2. Minutes & Matters Arising

Has there been a response to the letter sent to Cllr Blake requesting the age for the Youth Activity Funding be lowered?

RM advised that there has been no response so far.

Cllr Latty has talked to Cllr Blake informally about the letter but feels a formal written response is needed.

Aireborough Cluster update - Simon Toyne pointed out there was £1,700 of funding to carry over and not £17,000.

A.O.B Youth services have been cut to 66% not by 66%.

Tessa Freer hasn't provided an update on pupil premiums for the ONW area.

Minutes agreed.

Youth Activity Funding

3. Current statement & monitoring update.

Claire Simms (CS) gave an update on the current Youth Activity funding monitoring. At the moment the monitoring is still being collated and not all monitoring has been received. Some projects such as the Christmas Lantern project run by the Otley Courthouse hasn't started yet so no monitoring received.

There is currently £3,553 of Youth Activity Funding to allocate.

Mighty Chefs Application

Emily Robinson and Lisa from Mighty Chef handed out information about the Mighty Chefs project followed by a presentation to the sub group. Mighty Chefs Let's Cook programme is a fun

and interactive cookery programme for young people aged 8 – 17 years. The programme encourages the development of key cooking skills, and delivers healthy messages in line with current government guidelines. Let's Cook is fully inclusive to all and offers particular focus to families on low incomes.

The course will be allocated on a first come first serve basis depending on the response to the advertising. The project will be advertised in all the ONW areas and Guiseley School will be initially used as a starting venue. A further discussion then took place about venues.

Aireborough Cluster Application

Katherine Robershaw gave an update to the sub group about the Performing Arts project which ran at the beginning of the year. The project was a great success and Aireborough Cluster would like the opportunity to run it again at the beginning of 2015.

A discussion then ensued about venues and the number of participants etc.

Simon Toyne had to leave the meeting early but wanted to give an update about the child exploitation community briefing sessions that had taken place so far. The first briefing wasn't very well attended. The second briefing is taking place on the morning on Friday 24th October at Guiseley Theatre. Simon asked the sub group if they could get the word out and promote the briefing session as much as they could.

4. Neighbourhood Policing Update

Inspector Coldwell (RC) gave an update on crime figures in the area over the year. Overall there are 230 crimes down in the area and of those 73 burglaries down, 51 burglaries other down. Robberies are up 4 from this time last year and there have been 15 since April 2014. Theft from vehicles is up 7 from this time last year. But overall the figures are looking good and ASB figures look good at the moment despite reduced resources.

The clocks go back at the end of October so that could cause a few problems in relation to the crime figures but the Police are trying to get the word out to the community now about things people can do to prevent being victims of crime. For example putting their lights on timer to give the illusion the property isn't empty.

Cllr Collins asked about the rape figures for the area and if they were up. RC advised figures for the area were relatively low and Leeds Safe Guarding worked well in the area.

Cllr Wadsworth raised the issue of school parking problems particularly at Tranmere Park. The head teacher felt the PCSO's were neglecting their duties and didn't attend the school regularly enough.

RC highlighted the fact the problem was a hard one to solve. There are 47 schools in the ONW area and only 23 PCSOs on duty.

Cllr Wadsworth would like a discussion to take place with the Police and the heads of the schools in ONW about the parking issues. RC pointed out the accident stats for the area hadn't increased lately. A discussion then took place.

RC informed the sub group that there was a report of a man in a white van approaching a school in Horsforth. RC was concerned that the Children's Services had then sent out an inappropriate text to parents, which had caused a panic.

5. Targeted Youth Work – Kevin Donnelly

Quarterly Monitoring Report Update. Kevin Donnelly (KD) is unable to present the report at this meeting but will be able to next time. KD can give some background information about the report. There are two parts to the report. One part is a narrative around case studies and

barriers etc. The other part of the report is a highlight report with statistics and charts etc. The biggest issues faced have been staffing cover for the area. There are a number of staff on sick leave and staff covering their own area as well as other areas so stretched to the limit. This will have an impact on the report in terms of the number of sessions held. KD has raised staffing levels with his management and has asked for more staff cover.

Cllr Wadsworth suggested that staffing issues have always been a problem for the Youth Service.

Another problem is lack of resources in super output areas. Can the Youth Services work overlap with the LCC priorities. The work the Youth Service deliver has changed with a shift to more targeted work.

There have been concerns about low participation of groups ran at the Brownlee Stone Centre. Youth Services will be less and less able to run youth clubs. There are issues with what the core work of the Youth Service is and the service is moving towards targeted work and away from staffing youth clubs etc.

KD would value some dialogue with the group about a way forward with more valuable use of staff time and resources and it was suggested that this would be one of the agenda items at the next meeting.

6. Breeze Event Update – Christine Mulcahy

Christine Mulcahy (CM) gave out data on the Breeze Summer Session that took place in the ONW area. CM highlighted the positives and negatives of the events and went through the monitoring.

Breeze events were funded in Guiseley at Nunroyd Park, Bramhope at Bramhope RUFC, Horsforth at Cragg Hill Recreation Ground and Yeadon at Yeadon Tarn. Venue choice is critical to the success of the event. The Mini Breezes should be held where young people already congregate. Weather is also a critical factor and did affect 3 out of the 4 Mini Breeze events that were held.

Nunroyd Park: The event was well attended given that this was the first time Breeze had held an event in this location. Feedback was that this was a good venue and the activities were well received

Bramhope RUFC: The weather on the day was not conducive to running the inflatable activities and the initial attendance dropped off with people leaving early.

Cragg Hill: This event attracted a number of partner agencies who contributed to the event and enhanced the activities on offer. The activities were well received but unfortunately the weather wasn't good with severe winds and heavy showers and this had a negative impact on numbers attending.

Yeadon Tarn: A very large number of people were queuing and waiting in the car park as opening time approaches however, 10 minutes before the event started it started to rain. Most of the queue disappeared and did not return.

Cllr Wadsworth asked CM if the event held at Bramhope RUFC should have been held at Golden Acre Park instead to raise the events profile. The Adel & Wharfedale members feel strongly this is the right place for the event.

CM explained from a health and safety perspective there were concerns over the suitability of Golden Acre Park as a venue due to the location of the flat grassed area in the park and its tendency to flood in wet weather. When the initial site visit was made the ground was already wet, and further wet weather was forecast.

Cllr Latty, If pressure is being put on the Cllr Wadsworth as Chair of The Community Committee by the Adel & Wharfedale members about the Breeze event being held at Golden

Acre Park and they feel that strongly about it then they should be at the meeting to speak for themselves.

The Children's Services and Family Health sub group is an important committee and makes important decisions. If Cllr Flynn and Cllr Lay can't attend the meetings then a representative should be sent on their behalf. Cllr Latty is the chair and feels very strongly about this and an instruction will be sent out.

A discussion then took place about if a decision can be made to support the two Youth Activity funding applications or not in spite of Cllr Flynn and Cllr Lay absence.

7. Community Committee Topics

Rachel Marshall (RM) advised the sub group that a workshop topic needs to be chosen for the January Community Committee. This is to just initially think of a topic and a further discussion can take place at the next meeting.

Cllrs Wadsworth explained the workshop won't take place at the Community Committee but outside of them.

Cllr Collins, the topic needs to be narrowed down a bit. What are the objectives of the workshop? What are the outcomes? As a children's group what do we want to achieve? One idea is community engagement. How do we engage with young people?

Cllrs Wadsworth asked the group if this could be linked in with the Youth Panel? A discussion then took place about school councils etc. Cllrs Wadsworth then asked the group if a formal letter should be sent to school councils asking that a representative from each school could come on the Youth Panel.

8. Future agenda items & any other items

- Kevin Donnelly to give an update on the quarterly monitoring report at the next meeting.
- Further discussion to take place about the topic at the next meeting.
- Cluster booklet. A discussion to take place at the next meeting about the viability of the cost of the booklet vs the value of the booklet.

7. Future Meetings Dates and Venues

The next meeting was arranged for 20th November 2014 at 9:30 am at Otley Police Station.

Actions and Recommendations

1. Send a letter to the school councils in the ONW.
2. Get a written response from Cllr Blake regarding the letter sent requesting the age for the Youth Activity Funding be lowered.

Outer North West Highways & Transportation Sub Group

24th October 2014, 10.00am

Civic Hall

Item	Present	Actions
	<p>Cllr B Cleasby (Chair) - Horsforth Cllr P Wadsworth – Guiseley & Rawdon Cllr B Anderson – Adel & Wharfedale Cllr R Downes – Otley & Yeadon Officers: Andrew Hall – Head of Transport Planning Jane Pattison - WNW Area Support Team</p>	
1.0	Future Work Plan	
1.1	Members agreed to discuss items of concern in the area, for consideration for a work plan for the Highways and Transportation sub group	
2.0	Featherbank Avenue	
2.1	Cllr Cleasby raised his concern regarding traffic travelling the wrong way on a one way street (Featherbank Avenue, Horsforth) AH to look at current protocols with UTC and provide information on cameras in terms of who to approach and what each camera can do.	AH
3.0	Removal of Service 33	
3.1	Cllr Wadsworth raised concerns over the removal of Service 33 (First Bus) and how High Royds and Guiseley would now be serviced.	
4.0	Airport Link Road	
4.1	Members commented on a number of concerns in relation to the requirement for improved transport links to the airport, including:	
	<ul style="list-style-type: none"> The need for better links from the Horsforth roundabout to the proposed link road 	
	<ul style="list-style-type: none"> The need to now consider what potential rail link options there could be 	

	<ul style="list-style-type: none"> The impact of future car parking requirements of the airport 	
	<ul style="list-style-type: none"> The need to ensure that the road link be integrated with any proposed rail link and the potential for a Parkway option 	
	<ul style="list-style-type: none"> Ensure that any discussions held are broadened out to include discussion with Leeds City Region, the West Yorkshire Combined Authority and neighbouring authorities 	
	<ul style="list-style-type: none"> Cllr Anderson asked that this group meet with the airport to help better understand the airport surface strategy. AH commented that the airport may have something to release by the end of the year and that following this they could then be asked to come and brief members 	
4.2	It was recognised that the airport link road is a major development in the Outer North West and will feature as a key area of work for this group	
5.0	Woodside Quarry	
5.1	Members expressed concern that following improvements to the Horsforth and Rodley roundabouts, Woodside roundabout potentially could now become a bottleneck. AH commented that they were aware of this and it is being considered for the future.	
6.0	Horsforth rail station	
6.1	Members asked for an update on the siding at Horsforth station which was to provide extra capacity on the Harrogate line	AH
7.0	Cycle Route Ilkley - Pool	
	There are no current plans or funds for a cycle link between Ilkley and Pool, but it is an ambition	
8.0	Cycle Superhighway	
	Members raised the issue of connectivity from Horsforth and Guiseley & Rawdon to the cycle superhighway. AH stated that the cycle plan would like to connect all the way around the ring road and that the biggest gaps exist across the valley. AH suggested that a colleague who deals with cycling could be invited to a future meeting of this group.	AH
9.0	New one-way system in Otley	
9.1	Following concerns raised regarding the operation of the new one-way system in Otley, AH agreed to discuss with colleagues to look at alternative plans.	AH
10.0	Draft Terms of Reference	
10.1	Members agreed to the draft terms of reference for the sub group with the addition of 'meetings will be help up to 6 times per year or as required' and to include that the sub group reports to the Outer North West Community Committee.	
11.0	Date and time of next meeting	
11.1	To be confirmed	

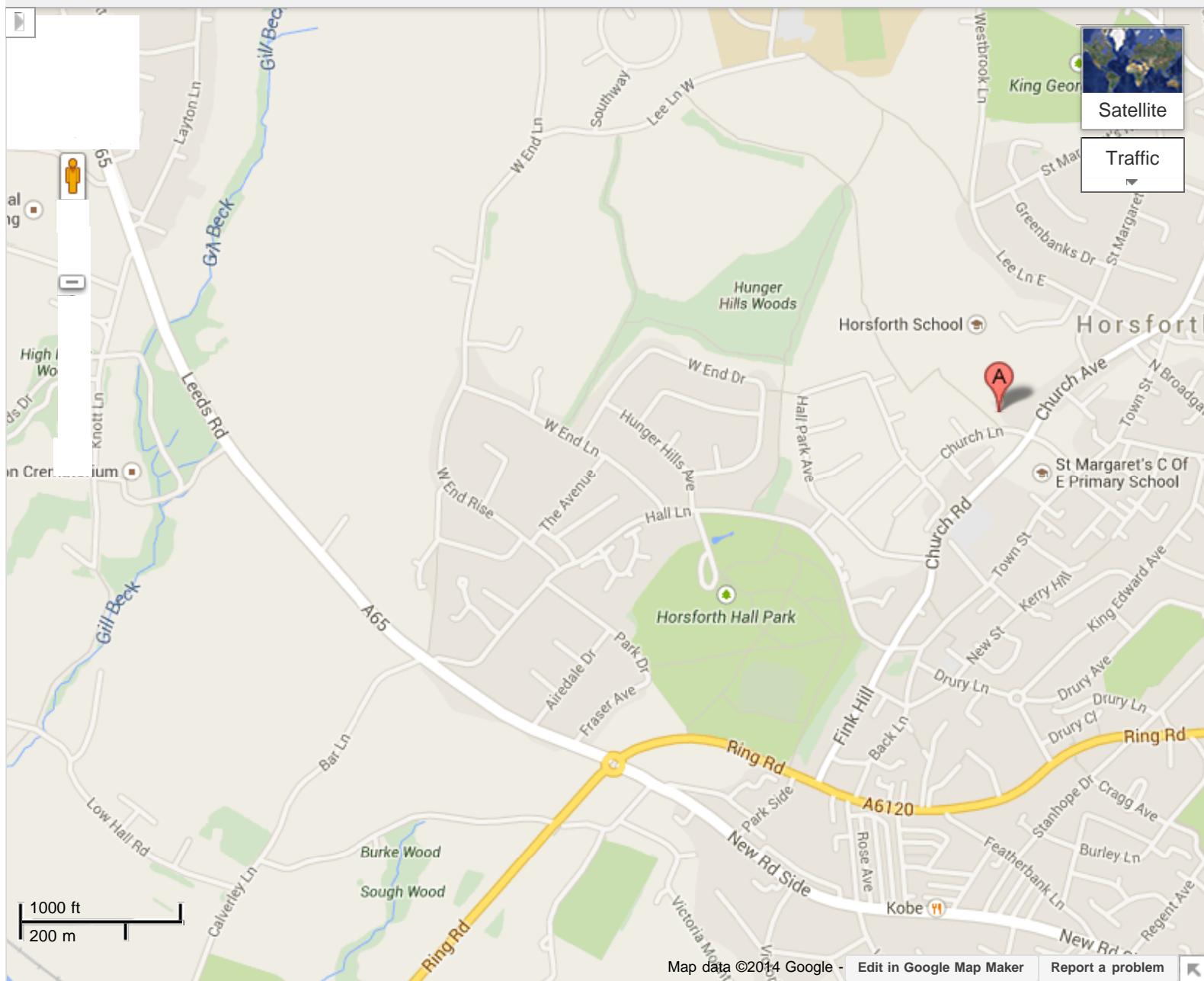
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